



Nonprofit Security Grant Program (NSGP) – FY 2022

*Governor's Office of Homeland Security and
Emergency Preparedness (GOHSEP)
as the **State Administrative Agency (SAA)***



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FY 2022 NSGP Overview

■ Disclosure

- The following is intended to be an overview of the ***Louisiana specific*** application process under FY 2022 NSGP and is for information purposes only. It is not a comprehensive discussion on the FY 2022 NSGP.
- **GOHSEP as the SAA** is responsible for all pre-and post-award requirements under FY 2022 NSGP, as detailed in the Notice of Funding Opportunity (NOFO), Preparedness Grants Manual (PGM), and the award terms and conditions.



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FY 2022 NSGP Overview

■ Purpose:

- The Fiscal Year (FY) 2022 Nonprofit Security Grant Program (NSGP) is a competitive grant program intended to provide federal funding for physical security enhancements and other **security-related activities** to nonprofit organizations that are **at risk of a terrorist attack**.
- Supports enhancing the protection of soft facilities/crowded places from potential terrorist attacks.

■ Eligibility:

- The **SAA (Louisiana GOHSEP)** is the **only entity eligible to apply** through **Grants.Gov** to FEMA for FY 2022 NSGP funds on behalf of eligible nonprofit organizations.
- **Eligible nonprofits will apply directly to the SAA (GOHSEP).**



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FY 2022 NSGP Overview

- An eligible nonprofit organization under the FY 2021 NSGP is:
 - Eligible organizations are registered 501(c)(3) nonprofits or otherwise are organizations as described under 501(c)(3) of the Internal Revenue Code (IRC) and tax-exempt under section 501(a) of the IRC.
 - More information on tax-exempt organizations can be found at: <https://www.irs.gov/charities-non-profits/charitable-organizations>.
 - Past Louisiana subrecipients have been Houses of Worship and religious universities.



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FY 2022 NSGP Overview

What type of entities/organizations are **not** eligible to apply under NSGP?



Utility Companies



Organizations active in politics/lobbying



For-profit hospitals



For-profit colleges/universities



Volunteer Fire Departments



Governmental Entities



For-profit public venues, stadiums, amusement parks



For-profit transportation entities/companies



Public schools
(elementary, middle, or high schools)



Community Service Organizations
(Kiwanis, Rotary, Lions Clubs, etc.)



Homeowner associations, labor, agricultural, or horticultural organizations



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FY 2022 NSGP Overview: Important Information

- NSGP has two funding streams: \$2,400,000 for LA
 1. **NSGP-State** (NSGP-S) and
 2. **NSGP-Urban Area** (NSGP-UA).
- **Identify and apply for the proper funding stream** (NSGP-S OR NSGP-UA) based on the physical geographical location/address of the facility and whether or not it is within a high-risk urban area.
- Louisiana's NSGP-UA area includes locations within the following parishes: **Orleans, Jefferson, Plaquemines, St. Bernard.**



FY 2022 NSGP Overview: Important Information

- Nonprofit organizations must have a **Unique Entity Identifier (UEI)**, which is obtained through **SAM.gov**. Nonprofit organizations must only register in SAM.gov to obtain the UEI but are not required to maintain an active registration in SAM.gov.
- Guidance on obtaining a UEI in SAM.gov can be found at GSA UEI Update and SAM.gov Update.

<https://sam.gov/content/home>



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FY 2022 NSGP Overview: Important Information

- **Number of Applications Allowed per Entity:**
 - Nonprofit organizations must **fully answer** each question in all the sections of the Investment Justification(s). In their Investment Justification (IJ), nonprofit organizations should summarize the most critically important, impactful, and salient information.
 - You may submit up to **three (3) Investment Justifications**, which function as an application document, per organization for up to **three (3) unique physical locations/addresses**.



FY 2022 NSGP Overview: Important Information

- You must submit one (1) unique Investment Justification form and required documents as part of a complete submission package **for each physical location/unique address**.
- Each Investment Justification can request up to **\$150,000 per location** for a total of **\$450,000 across three (3) Investment Justifications** for three (3) unique physical locations/addresses. The amount of funding requested, and number of submissions, may not exceed these limits.



FY 2022 NSGP Overview: Important Information

■ Bonus Review Points

- Underserved Communities
- Nonprofit organizations located within an underserved community will have up to **15 points added** to their project review score.
- FEMA will use the Centers for Disease Control and Prevention's Social Vulnerability Index (SVI) tool to determine each sub-applicant's social vulnerability ranking. Sub-applicants in communities with a "High" SVI ranking will receive 10 additional points, and sub-applicants in communities with a "Very High" SVI ranking will receive 15 additional points.

■ New Recipients

- Nonprofit organizations that have not previously received NSGP funding will have **15 points** added to their project score.



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FY 2022 NSGP Overview:

Allowable Project Examples

- Contract security guards/personnel
- Planning (safety/security/evacuation)
- Training (active shooter/first aid)
- Cybersecurity/technology (supports infrastructure protection projects)
- Closed-circuit television (CCTV) security cameras
- Fences
- Bollards
- Fences
- Bollards
- Security screening equipment
- Blast proof windows/doors
- Security enhanced doors/windows
- Warning and notification systems
- Access control systems
- Exercises (active shooter/bomb threat)
- Grant management and administration (up to 5% of grant award)



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Priority Areas	Core Capabilities Enhanced	Lifelines	Example Project Types
National Priorities			
Enhancing the Protection of Soft Targets/Crowded Places	<ul style="list-style-type: none"> Operational coordination Public information and warning Intelligence and Information Sharing Interdiction and disruption Screening, search, and detection Access control and identity verification Physical protective Measures Risk management for protection 	<ul style="list-style-type: none"> Safety & Security 	<ul style="list-style-type: none"> Private contracted security guards Physical security enhancements <ul style="list-style-type: none"> Closed circuit television (CCTV) security cameras Security screening equipment for people and baggage Access controls <ul style="list-style-type: none"> Fencing, gates, barriers, etc.
Enduring Needs			
Planning	<ul style="list-style-type: none"> Planning Risk management for protection programs & activities Risk & disaster resilience assessment Threats and hazards identification Operational coordination 	<ul style="list-style-type: none"> Safety & Security 	<ul style="list-style-type: none"> Conduct or enhancement of security risk assessments Development of: <ul style="list-style-type: none"> Security plans and protocols Emergency/contingency plans Evacuation/shelter in place plans Assessment of capabilities and gaps in planning for the needs of persons with disabilities and others with access and functional needs
Training & Awareness	<ul style="list-style-type: none"> Long-term vulnerability reduction Public information & warning 	<ul style="list-style-type: none"> Safety & Security 	<ul style="list-style-type: none"> Active shooter training, including integrating the needs of persons with disabilities Security training for employees Public awareness/preparedness campaigns
Exercises	<ul style="list-style-type: none"> Long-term vulnerability reduction 	<ul style="list-style-type: none"> Safety & Security 	<ul style="list-style-type: none"> Response exercises

FY 2022 NSGP Federal Priorities

FY 2022 NSGP Overview: Performance Measures

- **Performance Measures:**

- Percentage of funding spent on contract security;
- Percentage of funding spent on target hardening; and
- Percentage of funding spent on training and awareness campaigns.

- FEMA will **calculate and analyze** the above metrics through a review of recipient ***Biannual Strategy Implementation Report*** updates and award monitoring to ensure that the funds are expended for their intended purpose and achieve the stated outcomes in the grant application.



FY 2022 NSGP Overview:

Unallowable Project Examples

- Organizational operating costs
- Direct hiring of public safety personnel
- General-use expenditures
- Overtime
- Development of risk or vulnerability assessments
- License Plate Reader (LPR) systems
- Facial recognition software
- Knox Boxes
- Guns/weapons or weapons training
- Landscaping
- Initiatives that study technology development
- Proof-of-concept initiatives
- Pre-award costs*
- Sexual Predator Screening Database
- Organizational salaries

**Pre-award costs may be permitted but only with written approval by FEMA, and only if also included in the application; please refer to the NOFO for more information*



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Authorized Equipment List

<https://www.fema.gov/authorized-equipment-list>

The screenshot shows the FEMA Authorized Equipment List (AEL) website. The page has a header with the FEMA logo and a navigation menu on the left. The main content area is titled 'Authorized Equipment List' and contains a description of the AEL, a search bar, and a section dropdown menu. A red arrow points to the 'Section' dropdown menu.

Search

Search by item number, item title, keyword, or grant program and then click Go. Search results display below.

Section **Category** **Sub-Category**

- Any - - Any - - Any -

Select a primary category and a sub-category and then click Go.

GO Reset

1. AEL Section 14: Physical Security Enhancement Equipment
2. AEL Section 15: Inspection and Screening Systems



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What does a complete application package include?

1. Mission statement
2. Vulnerability Assessment specific to the facility being applied for;
3. Investment Justification or application form;
4. Supporting documentation that substantiates threat, if applicable; and

If any of the above documents are missing, the application is incomplete and the SAA should not review nor recommend the application for Federal Review



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FY 2021 NSGP Application Documents for Subrecipient

1) Mission Statement

- Should be on **official letterhead**, if available.
- Provides the “**Who, What, and Why**” of the organization
- No official format but should state the intent/purpose of the organization and any mission implementing policies or practices that may elevate its risk
- Used to **validate the information in the IJ** – application.
- Used to **categorize** the facility (Ideology-based/Spiritual/Religious; Educational; 3) Medical; or 4) Other.



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FY 2022 NSGP Application Documents for Subrecipient

2) Vulnerability Assessment specific to the facility applying for;

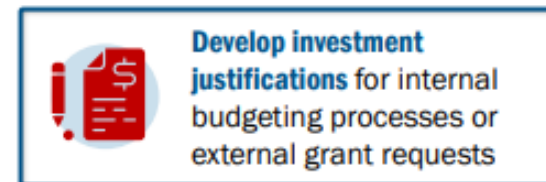
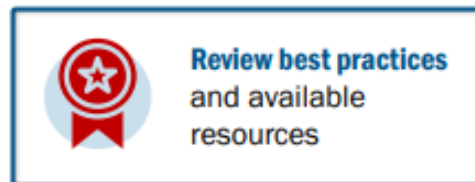
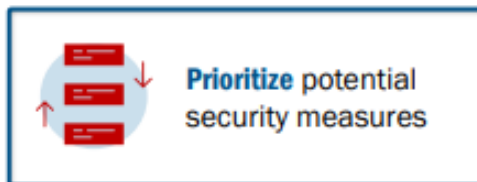
Self-Assessment Tool

An **easy to use, interactive, security-focused self-assessment** tool that assists stakeholders in understanding potential risks and identifying corresponding risk mitigation solutions.

QUESTION	VERY LOW	LOW	MEDIUM	HIGH	VERY HIGH
1. Does the house of worship have a security manager or committee to make security management decisions?	The house of worship does not have a security manager or committee.	The house of worship has a security manager or committee, but security management activities are sporadic.	The house of worship has a security manager or committee. Security management activities are regularly scheduled, but not coordinated with other campus, town, departmental, or group (e.g., special events planning, elections).	The house of worship has a security manager or committee. Security management activities are regularly scheduled and coordinated with other campus, departmental, and groups, but additional personnel are needed to support the facility's security mission.	The house of worship has a security manager or committee. Security management activities are regularly scheduled and coordinated with other campus, departmental, and groups, and staffing levels fully support the facility's security mission.
	<input type="radio"/> Very Low	<input type="radio"/> Low	<input type="radio"/> Medium	<input type="radio"/> High	<input type="radio"/> Very High

[cisa.gov/houses-of-worship](https://www.cisa.gov/houses-of-worship)

Results of the assessment can **assist organizations in improving security and managing identified risks** through the ability to:



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<https://www.cisa.gov/houses-of-worship>

Assessment within last 12 months or after significant changes.



FY 2021 NSGP Application Documents for Subrecipient

3) Investment Justification...not all inclusive

- Describes the “**Who, What, When, Where, Why and How**” of the applicants plan for target hardening of its facility.
- Is submitted by applicants in the required **PDF fillable** form.
- Should be consistent with the findings of the **Vulnerability Assessment and address target hardening initiatives** that will mitigate identified vulnerabilities.
- Establish the **project timeline and milestones** for completion of proposed investments and identifies key individuals that will be involved in implementing and administering the award.
- **One site and one address** per Investment Justification (IJ).



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FY 2022 NSGP Application Documents for Subrecipient

- 4) FY 2022 NSGP Supporting documentation related to actual incidents that have occurred at the location/facility, if applicable.
- If applicable, **proof of actual incidents** that have occurred at the location or facility; this includes items such as police reports, insurance reports or photographs (include a brief description of the items you are submitting in your IJ).



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How are applications reviewed?



- Two-phased State Administrative Agency (SAA) and Federal Review
- Results of which inform the final funding decisions made by the Secretary of Homeland Security



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FY 2022 NSGP Review, Score & Prioritize Process

- The SAA ***will Score complete applications*** using the *FY 2022 NSGP Investment Justification Scoring Worksheet*.
- The SAA ***will Prioritize all scored applications*** based on:
 - Need: The relative need for the nonprofit organization compared to the other applicants; and
 - Impact: The feasibility of the proposed project and how effectively the proposed project addresses the identified need.
- The SAA ***will Complete the FY 2022 Prioritization of Investment Justifications*** form provided by FEMA.
 - SAA will ensure proposed investments are ***allowable***.
- **FY 2022 NSGP Subrecipient Project Period:**
 - **September 1, 2022 – February 28, 2025**



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FY 2022 NSGP Application Deadline for Subrecipient

- The due date established for the FY 2022 NSGP applicants to upload and submit their complete application package to GOHSEP, as we are the SAA, is **Friday, June 3, 2022 by 4:00 pm**.
- Applications **MUST** be submitted directly to the SAA using the **GOHSEPGrants.la.gov** website.
- As part of the FY2022 NSGP application, each eligible nonprofit must at a minimum, submit the following **three (3) documents, but no more than (4)** to the SAA via GOHSEPGrants.gov:
 1. *Mission Statement*
 2. *Vulnerability/Risk Assessment*
 3. *Investment Justification (IJ)*
 4. *Supporting Documents, only if applicable*



Resources

- FY 2022 NSGP link for grant related documents: NOFO, Fact Sheet, Frequently Asked Questions, and Key Changes:
<https://www.fema.gov/grants/preparedness/nonprofit-security>
- FEMA Preparedness Grants Manual:
<https://www.fema.gov/grants/preparedness/manual>



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CISA Resources



Mitigating Attacks on Houses of Worship Security Guide

CISA developed a security framework that can be tailored to houses of worship of all sizes and denominations



Houses of Worship Self-Assessment Tool

Baseline security self-assessment to inform security planning and improvement, may be used for the NSGP investment justification



CISA Protective Security Advisors

Security experts who provide on-site vulnerability assessments, can help with security plans and local resources



Web pages dedicated to enhancing security

- cisa.gov/faith-based-organizations-houses-worship
- cisa.gov/securing-public-gatherings
- cisa.gov/active-shooter-preparedness
- cisa.gov/shields-up
- cisa.gov/cisa-tabletop-exercises-packages

<https://www.cisa.gov/faith-based-organizations-houses-worship>



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SAA Point of Contact

Louisiana GOHSEP, SAA

Christina Dayries

Deputy Director, Chief of Staff

(225) 358-5599, Office

Christina.Dayries@la.gov or ndgrants@la.gov



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GOHSEPGrants.la.gov Account/User Creation

Creating An Organization & User

1. Click on the **“Register”** button



located on the Home Screen next to the **“Sign In”** button.

GOHSEPGGrants.la.gov

[Home](#) [Open Grants](#) [Contacts](#) [HMGP Info](#) [Resources](#) [NDGrants](#)



GOHSEP Grants

GOHSEPGGrants.la.gov is the Agency's online system to manage and administer grant programs such as Mitigation Assistance programs (Disaster and Non-Disaster), and Non-Disaster Preparedness programs.

Returning User Login:

Email:

Password:

[Sign In](#)

[Register](#)

[Forgot Password?](#)

Registration Page

2. The Register for Access form should appear.
3. For Request Type select **“New User Requesting Access.”**
4. When completing the **“Applicant Organization”** select
5. **“Create New Applicant Organization”**.
6. Complete all required fields (red fields).

Register

- Open Grants
- Contacts
- HMGP Info
- Resources
- GOHSEP Home Page
- News Archive

Register for Access

Name Prefix:

Mayor, Executive, Mr., Mrs., Dr.

First Name:

Middle Name:

Last Name:

Name Suffix:

Title:

Email:

Phone - Business:

Is Direct Line:

Is the number indicated above a direct line to this contact?

Phone - Fax:

Phone - Cell:

Request Type:

Please select your user type:

☐ I am representing Louisiana GOHSEP or FEMA

☒ I am a representative for an Applicant Organization.

Applicant Organization:

If your specific Applicant Organization does not appear on the list, please select "Create New Applicant Organization" and fill in the required fields.

Registration Page Continued

7. Make sure to select all grants that you should have access to. You can use the “Ctrl” button to choose more than one.
8. Make sure to select a position type and that you have entered an email address that was/is not assigned to another individual.
9. Click on the “Register” button to submit for processing.

Applicant Organization:

If your specific Applicant Organization does not appear on the list, please select "Create New Applicant Organization" and fill in the required fields.

Requested Permission Level:

Reason for Requested Access:

Grant Number:

BRIC

2020 - Building Resilient Infrastructure and Communities (Sep 30, 2020)

2021 - Building Resilient Infrastructure and Communities (Sep 30, 2021)

FMA

2011 - Flood Mitigation Assistance (May 29, 2015)

Position:

Assignment Description:

If you don't want this user assigned to all Grants & Projects for the given organization, specify the ones which they should be restricted to.

Account Creation Request Completed

- After submitted, the request automatically goes to Process Services for processing.
- Process Services will process the request within two business days.
- When the request has been processed, an email will be generated from the GOHSEPGrants.gov system that will contain your username and temporary login credentials.

Dear (Your Name),

You have been added as a user to GOHSEPGrants.la.gov. You may visit the website and login using the following credentials. Please make sure you set your security questions so you can unlock/reset your account. You can set your questions by clicking on your name in the upper right hand corner, select manage and navigate to security questions.

Username: (your email address)

Password: !h87HQ!s

Louisiana GOHSEP

<https://GOHSEPGrants.la.gov>












Login



- Now that you have your credentials, enter them into the respective areas. (It might be easier to copy and paste the temporary password.)
- The system will take you to the next screen to setup your security questions.
 - Setting your security questions will allow you to unlock/reset your account going forward.
 - All accounts lock every **90 days** unless the user resets their password.
 - A system email will be sent **10 days** prior to your password expiration.
- Once your security questions are set, the system will then navigate you to set your password.

The screenshot displays the GOHSEPGrants.la.gov website. At the top, there is a navigation bar with links: Home, Open Grants, Contacts, HMGP Info, Resources, and NDGrants. The main header features the GOHSEP Grants logo and a description: "GOHSEPGrants.la.gov is the Agency's online system to manage and administer grant programs such as Mitigation Assistance programs (Disaster and Non-Disaster), and Non-Disaster Preparedness programs." To the right of the header is a "Returning User Login:" section with fields for Email and Password, and buttons for Sign In and Register. Below the header is a "Choose Security Questions" section with the instruction: "In order to enter the system, you must choose 3 different security questions". This section contains three sets of dropdown menus for "Security Question 1:", "Security Question 2:", and "Security Question 3:", each followed by an "Answer:" text input field. A "Submit Security Questions" button is located at the bottom of this section. Below the security questions section is a navigation bar with links: Change Password and Back to Contact Admin. The main content area is divided into two panels. The left panel, titled "Summary", contains a "Manage" section with links: Basic Information, Profile Picture, Permissions, Assignments, Change Password (selected), Security Questions, Custom Menu, and Received Emails. The right panel, titled "Manage >> Change Password", contains three text input fields: "Old Password:", "New Password:", and "Confirm New Password:". Below the "New Password:" field is a red error message: "Password must be at least 8 characters. Your password must have at least one character in 3 of these categories: Uppercase, Lowercase, Numbers and Special Characters." Below the "Confirm New Password:" field is a label: "Please confirm your password".



Home Screen


- Your password should now be set.
- You should now be on your home screen.
- Your home screen will only show the open grants that are assigned to you.



 ACCOUNTS  PROJECTS  FINANCES 

Welcome, Your Name Here  [LOGOUT](#) 





My Home

 **Quick Start Guides?** 



Welcome to GOHSEPGGrants.la.gov! To view training videos, reference user guides, or submit a support ticket, see the help icon located in the top-right corner of the screen ().

 **Open Grants** 

Quick Search:



35 results 

Program	Grant #	Grant Name	Declared Date
UASI	FY2022	UASI	Jan 1, 2022
NSGP	FY2022	NSGP	Jan 1, 2022
EMPG	FY2022	EMPG	Jan 1, 2022
SHSP	FY2022	SHSP	Jan 1, 2022
OPSG	FY2022	OSG	Jan 1, 2022

 **My Inbox Summary** 

> [Inbox](#) | 0 total

> [Drafts](#) | 0 total

 **Resources** 

> [Contacts](#)

> [HMGP Info](#)

> [Resources](#)

> [ND Grants](#)

> [News Archive](#)



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